

Batch Email Communicator

Batch Email Communicator enables you to send messages automatically to any of your school's various recipient groups. Batch Email Communicator recognizes a draft saved in your Outlook, and automatically sends the message to the groups you have selected. Every email transmits individually, so all correspondence is personal and confidential. Sending messages separately helps avoid common blockages for mass email, and you have the option of adjusting recipient lists manually and saving sent messages in your email for audit trail purposes.

Recipient Groups include:

- Active Students
- Alumni
- Alumni Parents
- Church Members
- Development – All Participants
- Development – Non-Participating Parents
- Development – Participating Parents
- Faculty/Staff Personal Email
- Faculty/Staff Work Email
- Grandparents – All
- Grandparents by Gender
- Grandparents by Grade(s)
- Newsletter Distribution List(s)
- Parents by Gender
- Parents by Grade(s)
- Parents by Teacher or Section
- Parents of Active Students
- Parents of New Students
- School Activities – Parents or Students
- School Board / Trustees
- Special Committees
- Students – All
- Students by Gender
- Students by Grade
- Students by Teacher or Section
- Summer Camp